

Student Absence/tardiness Policy

USTAR

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- Q: What do I do when students are late?
- A: Step 1 Teacher notifies admin students' tardiness within the first 5 minutes through Ding talk.
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- Step 2 teacher waits for **THE WHOLE CLASS TIME.**

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- Q: What do I do during waiting?
- A: Teacher assigns/grades homework, lesson planning.

- Q: Do I get paid for waiting?
- A: Yes. Teacher will receive half of the class time pay as compensation as long as teacher notifies admin within the first 5 minutes and waits for the WHOLE class time.

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Q: Do I still get paid half of the class fee if students show up while I am waiting?

A: No. Teachers will get FULL pay once students show up even if it was for few minutes.

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